

# **Filing Instructions**

PLEASE FILE IMMEDIATELY!

**UPDATE 216** 

## **DECEMBER 2024**

# COMPUTER CONTRACTS PRINCIPLES AND PRECEDENTS

ATTENTION: Before filing this update please ensure that Update 215 has been filed – check behind the tabcard Filing Instructions, Summaries at the back of Volume 5.

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## **Filing Instructions**

#### 1. Check the currency of your Service

Ensure Update 215 has been filed.

#### 2. File your updating pages

To file this update, you will need to refer to the following table.

In your binder, navigate to the Tabcard noted in the Find Tabcard column. Remove the pages listed in the Discard old pages column, then replace the discarded pages with the newly issued pages as listed in the Insert new pages column. Ensure that you follow one Filing Instruction row at a time.

Find Tabased	Discourd and manage	luces at a second second
Find Tabcard	Discard old pages	Insert new pages
VOLUME 1		
Contents	1-1 – 1-8	1-1 – 1-8
E-Commerce	1A-3 – 1A-4	1A-3 <b>-</b> 1A-4
	1A-5017 <b>-</b> 1A-5046	1A-5017 <b>-</b> 1A-5046
INTELLECTUAL PROPERTY	3-3 - 3-6	3-3 - 3-6
	3-1203 – 3-1628	3-1203 – 3-1628
	3-4003 – 3-4010	3-4003 – 3-4010
REMEDIES	4-1051 – 4-1134	4-1051 – 4-1136
	4-4551 – 4-5052	4-4551 – 4-5052
VOLUME 2		
Contents	2-1 - 2-8	2-1 - 2-8
VOLUME 3		
Contents	3-1 - 3-8	3-1 - 3-8
Service Agreements	61-1 – 61-2	61-1 – 61-2
	66M-9 <b>-</b> 66M-10	66M-9 – 66MA-2

**Computer Contracts** 

Find Tabcard	Discard old pages	Insert new pages
VOLUME 4		
Contents	4-1 - 4-8	4-1 - 4-8
VOLUME 5		
Contents	5-1 – 5-8	5-1 – 5-8
Published IT Materials	725-101 – 725-108	725-101 – 725-108

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Computer Contracts