

# **Filing Instructions**

#### PLEASE FILE IMMEDIATELY!

**UPDATE 61** 

## **NOVEMBER 2024**

## QUEENSLAND SENTENCING MANUAL ROBERTSON

Before filing this update please ensure that Update 60 has been filed – check behind the tabcard Filing Instructions/Summaries at the back of the volume.

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## **Filing Instructions**

#### 1. Check the currency of your Service

Ensure Update 60 has been filed.

#### 2. File your updating pages

To file this update, you will need to refer to the following table.

In your binder, navigate to the Tabcard noted in the Find Tabcard column. Remove the pages listed in the Discard old pages column, then replace the discarded pages with the newly issued pages as listed in the Insert new pages column. Ensure that you follow one Filing Instruction row at a time.

| Find Tabcard                       | Discard old pages | Insert new pages |
|------------------------------------|-------------------|------------------|
| Contents                           | 31 – 32           | 31 – 32          |
| Table of Cases                     | 51 – 82           | 51 – 100         |
| Table of Statutes                  | 251 – 264         | 251 – 266        |
| 7. Sentencing Federal<br>Offenders | 7051 – 7106       | 7051 – 7108      |
| 8. Purposes of Sentence            | 8057 – 8062       | 8057 – 8062      |
| Governing Principles               | 9001 – 9002       | 9001 – 9002      |
|                                    | 9069 – 9072       | 9069 - 9074      |
| 17. Miscellaneous<br>Matters       | 17101 – 17202     | 17101 – 17204    |
| 18. Appeals Against<br>Sentence    | 18055 – 18092     | 18055 – 18096    |
| 19. Victims of Crime               | 19051 – 19060     | 19051 – 19060    |

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Queensland Sentencing Manual