

# **Filing Instructions**

PLEASE FILE IMMEDIATELY!

**UPDATE 190** 

## **NOVEMBER 2024**

## BAALMAN AND WELLS LAND TITLES OFFICE PRACTICE

Before filing this update please ensure that Update 189 has been filed – check behind the tabcard Filing Instructions/Summaries at the back of the volume 2.

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### **Filing Instructions**

#### 1. Check the currency of your Service

Ensure Update 189 has been filed.

#### 2. File your updating pages

To file this update, you will need to refer to the following table.

In your binder, navigate to the Tabcard noted in the Find Tabcard column. Remove the pages listed in the Discard old pages column, then replace the discarded pages with the newly issued pages as listed in the Insert new pages column. Ensure that you follow one Filing Instruction row at a time.

Find Tabcard	Discard old pages	Insert new pages
Volume 1		
Table of Contents	201 – 204	201 – 204
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	9053 – 9054	9053 – 9054
Folios of the Register, Foreclosure of Mortgage, Instruments	8-151 – 8-172	8-151 – 8-172
	8-1079 – 8-1160	8-1079 – 8-1160
Volume 2		
Title Card	11-1 – 11-4	11-1 – 11-4
Primary Applications, Production of Documents, Profits a Prendre	15-101 – 15-510	15-101 – 15-510
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Appendix 1 – Real Property Regulation	20-901 – 20-960	20-901 – 20-912

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