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# Filing Instructions

**PLEASE FILE IMMEDIATELY!**

**UPDATE 142**

**SEPTEMBER 2024**

## **BUILDING AND CONSTRUCTION CONTRACTS IN AUSTRALIA LAW AND PRACTICE**

ATTENTION: Before filing this update please ensure that Update 141 has been filed – check behind the tabcard Filing Instructions/Summaries at the back of Volume 3.

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**IMPORTANT: NEW TABCARD**

**Before proceeding with the filing instructions, please ensure you have received the following new tabcard:**

- **11 Defective Works and Design**  
**with this update.**

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## **Filing Instructions**

### **1. Check the currency of your Service**

Ensure Update 141 has been filed.

### **2. Replace new Tabcard**

Please replace “11 Defects & Negligence” tabcard with new tabcard “11 Defective Works and Design” using the following table

| <b>New Tabcard</b>                | <b>Insert after</b> | <b>Insert before</b> |
|-----------------------------------|---------------------|----------------------|
| <b>VOLUME 1</b>                   |                     |                      |
| <b>Defective Works and Design</b> | Page 5182           | Page 5501            |

### **2. File your updating pages**

To file this update, you will need to refer to the following table.

In your binder, navigate to the Tabcard noted in the Find Tabcard column. Remove the pages listed in the Discard old pages column, then replace the discarded pages with the newly issued pages as listed in the Insert new pages column. Ensure that you follow one Filing Instruction row at a time.

| <b>Find Tabcard</b>                               | <b>Discard old pages</b> | <b>Insert new pages</b> |
|---|--------------------------|-------------------------|
| <b>VOLUME 1</b>                                   |                          |                         |
| <b>Tables</b>                                     | 51 – 54                  | 51 – 54                 |
| <b>1. Contracts</b>                               | 511 – 730                | 511 – 730               |
| <b>2. Tenders</b>                                 | 1161 – 1166              | 1161 – 1166             |
| <b>6. Indemnities &amp; Insurances</b>            | 3011 – 3016              | 3011 – 3016             |
| <b>7. Administration of Construction Contract</b> | 3603 – 3608              | 3603 – 3608             |
| <b>8. Variations</b>                              | 4001 – 4088              | 4001 – 4088             |
| <b>9. Time</b>                                    | 4611 – 4612              | 4611 – 4612             |
| <b>11. Defective Works and Design</b>             | 5501 – 5520              | 5501 – 5520             |
| <b>VOLUME 2</b>                                   |                          |                         |
| <b>Half title Card</b>                            | 6801 – 6804              | 6801 – 6804             |
| <b>Rules of Court and Practice Notes</b>          | 10201 – 10202            | 10201 – 10202           |
| <b>VOLUME 3</b>                                   |                          |                         |
| <b>Contents</b>                                   | 3-14001 – 3-14004        | 3-14001 – 3-14004       |
| <b>Security of Payment</b>                        |                          |                         |
| <b>Victoria</b>                                   | 3-16063 – 3-16080        | 3-16063 – 3-16080       |
| <b>Queensland</b>                                 | 3-16501 – 3-16518        | 3-16501 – 3-16518       |
|   | 3-16813 – 3-16856        | 3-16813 – 3-16856       |
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|   | 3-17411 – 3-17412        | 3-17411 – 3-17418       |
|   | 3-17461 – 3-17526        | 3-17461 – 3-17522       |
|   | 3-17579 – 3-17580        | 3-17579 – 3-17580.2     |

| <b>Find Tabcard</b>       | <b>Discard old pages</b> | <b>Insert new pages</b> |
|---------------------------|--------------------------|-------------------------|
| <b>Western Australia</b>  | 3-18185 – 3-18186        | 3-18185 – 3-18186       |
| <b>Northern Territory</b> | 3-19021 – 3-19050        | 3-19021 – 3-19050       |
|                           | 3-19191 – 3-19542        | 3-19191 – 3-19542       |
| <b>South Australia</b>    | 3-19851 – 3-19852        | 3-19851 – 3-19852       |
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