



THOMSON REUTERS

# Filing Instructions

**PLEASE FILE IMMEDIATELY!**

**UPDATE 121**

**AUGUST 2024**

## **CONVEYANCING MANUAL QUEENSLAND**

ATTENTION: Before filing this update please ensure that Update 120 has been filed – check behind the tabcard Filing Instructions/Summaries at the back of the volume 3.

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# Filing Instructions

## 1. Check the currency of your Service

Ensure Update 120 has been filed.

## 2. File your updating pages

To file this update, you will need to refer to the following table.

In your binder, navigate to the Tabcard noted in the Find Tabcard column. Remove the pages listed in the Discard old pages column, then replace the discarded pages with the newly issued pages as listed in the Insert new pages column. Ensure that you follow one Filing Instruction row at a time.

<b>Find Tabcard</b>	<b>Discard old pages</b>	<b>Insert new pages</b>
<b>VOLUME 1</b>		
<b>New Developments</b>	1-901 – 1-1000.16	1-901 – 1-1000.20
<b>STANDARD CONTRACT</b>	2-311 – 2-1330	2-311 – 2-1330
<b>OBLIGATIONS PRIOR TO CONTRACT</b>	3-503 – 3-714	3-503 – 3-714
	3-1501 – 3-1504	3-1501 – 3-1504
<b>PREPARATION OF CONTRACT</b>	4-1001 – 4-1002	4-1001 – 4-1002
	4-1013 – 4-1056	4-1013 – 4-1058
	4-1415 – 4-1464	4-1415 – 4-1466
<b>CONTRACT TO COMPLETION</b>	6-509 – 6-1204	6-509 – 6-1204
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	6-2053 – 6-2056	6-2053 – 6-2056
	6-5001 – 6-5002	6-5001 – 6-5002
	6-8553 – 6-8554	6-8553 – 6-8554
<b>COMPLETION</b>	9-305 – 9-310	9-305 – 9-310
	9-2007 – 9-2010	9-2007 – 9-2010

<b>Find Tabcard</b>	<b>Discard old pages</b>	<b>Insert new pages</b>
<b>VOLUME 2</b>		
<b>LEASES</b>	18-151 – 18-516	18-151 – 18-520
	18-1021 – 18-1022	18-1021 – 18-1022
<b>STANDARD CONTRACTS OF SALE</b>	21-485 – 21-514	21-485 – 21-518
	21-2749 – 21-2750	21-2749 – 21-2768
<b>FORMS</b>	22-101 – 22-102	22-101 – 22-102
	22-4201 – 22-4232	22-4201 – 22-4232
<b>VOLUME 3</b>		
<b>Body Corporate and Community Management Act</b>	42-103 – 42-202	42-103 – 42-202
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	42-3003 – 42-3004	42-3003 – 42-3004
	42-4003 – 42-4004	42-4003 – 42-4004
	42-7001 – 42-7002	42-7001 – 42-7072
	42-9601 – 42-9602	42-9601 – 42-9602
	42-11103 – 42-15102	42-11103 – 42-15104
	42-30001 – 42-40018	42-30001 – 42-40020
<b>Land Title Act</b>	52-301 – 52-504	52-301 – 52-504
	52-3501 – 52-3504	52-3501 – 52-3504
	52-13501 – 52-13506	52-13501 – 52-13506
<b>Neighbourhood Disputes Act</b>	54-151 – 54-502	54-151 – 54-502
<b>Residential Tenancies and Rooming Accommodation Act</b>	64-101 – 64-106	64-101 – 64-108

<b>Find Tabcard</b>	<b>Discard old pages</b>	<b>Insert new pages</b>
	64-12501 – 64-12502	64-12501 – 64-12502
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<b>Competition and Consumer Act</b>	70-301 – 70-524	70-301 – 70-524

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