

Filing Instructions

PLEASE FILE IMMEDIATELY!

UPDATE 107

DECEMBER 2023

QUICK ON COSTS

Before filing this update please ensure that Update 106 has been filed – check behind the tabcard Filing Instructions/Summaries at the back of Volume 2.

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Filing Instructions

1. Check the currency of your Service

Ensure Update 106 has been filed.

2. File your updating pages

To file this update, you will need to refer to the following table.

In your binder, navigate to the Tabcard noted in the Find Tabcard column. Remove the pages listed in the Discard old pages column, then replace the discarded pages with the newly issued pages as listed in the Insert new pages column. Ensure that you follow one Filing Instruction row at a time.

Find Tabcard	Discard old pages	Insert new pages
VOLUME 1		
The Bill	90-11 – 90-118	90-11 – 90-118
VOLUME 2		
Jurisdiction Problems	210-1 – 210-22	210-1 – 210-22
Costs of Appeals	230-1 – 230-1204	230-1 - 235-1118
Scales	290-1 – 290-474	290-1 – 290-474
Superseded Scales	296-1 – 296-54	296-1 – 296-54
Assessment of Costs	300-1 – 300-106	300-1 – 300-106

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