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Filing Instructions

PLEASE FILE IMMEDIATELY!

UPDATE 260

DECEMBER 2023

FEDERAL ADMINISTRATIVE LAW

Before filing this update please ensure that Update 259 has been filed – check behind the tabcard Filing Instructions/Summaries at the back of Volume 2.

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Filing Instructions

1. Check the currency of your Service

Ensure Update 259 has been filed.

2. File your updating pages

To file this update, you will need to refer to the following table.

In your binder, navigate to the Tabcard noted in the Find Tabcard column. Remove the pages listed in the Discard old pages column, then replace the discarded pages with the newly issued pages as listed in the Insert new pages column. Ensure that you follow one Filing Instruction row at a time.

Find Tabcard	Discard old pages	Insert new pages
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ADMINISTRATIVE APPEALS TRIBUNAL	1-241 – 1-242	1-241 – 1-244
	1-5095 – 1-5108	1-5095 – 1-5108
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	1-5773 – 1-5782	1-5773 – 1-5782
	1-5919 – 1-5920	1-5919 – 1-5920
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FEDERAL COURT AD (JR)	1-14781 – 1-14824	1-14781 – 1-14824
	1-14957 – 1-14960	1-14957 – 1-14960
	1-15081 – 1-15082	1-15081 – 1-15082
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Find Tabcard	Discard old pages	Insert new pages
	1-16081 – 1-16284	1-16081 – 1-16284
JUDICIARY ACT, S 39B	1-16805 – 1-16832	1-16805 – 1-16832
VOLUME 2		
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FREEDOM OF INFORMATION	2-801 – 2-870	2-801 – 2-870
	2-5801 – 2-5806	2-5801 – 2-5806
OMBUDSMAN	2-14321 – 2-14930	2-14321 – 2-14930
	2-14965 – 2-15456	2-14965 – 2-15456
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PRIVACY	2-40001 – 2-45034	2-40001 – 2-45034
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